



# Circleville Downtown Business Association Circleville Christmas Market Vendors Registration

December 1, 2018  
11:00 am to 5:00 pm  
Vendor Fee - \$30.00

Dear Crafters, Artists and other Vendors,

It's time to make plans for the 1<sup>st</sup> Annual Circleville Christmas Market. We are also looking for baked goods and other products such as homemade soaps & candles. The Market will be held Saturday, December 1st from 11:00 am to 5:00 pm on the sidewalks of Historic Downtown Circleville (Court and Main Streets).

Proceeds from this event will be used to support other events sponsored by the Circleville Downtown Association throughout the year.

Spaces on the sidewalks are approximately 15 foot x 15 foot and will be available for the cost of **\$30** each. **Tents must be secured by the vendor. Vendor must maintain a sidewalk egress of 36 inches for handicap accessibility.** After you have set up, you **must move your vehicle** so our customers will have a place to park along the streets of the festival. With paid registration you will receive a **location map and pass** to park all day for free in a local parking lot designated for festival vendors

We look forward to your participation in our 1<sup>st</sup> annual Circleville Christmas Market. Spaces will be assigned in the order they are received, so please sign and return your application and waiver as soon as possible. **A letter with your assigned space will be mailed.**

Please make checks payable to: Circleville DBA  
(Return this complete form) PO Box 841  
Circleville OH 43113

Contact Info: Sue Lumley (740) 601-5868 or  
circlevilledba@gmail.com

Office Use Only
Date Received: _____
Type: _____
Receipt Number: _____

## WAIVER – FILL OUT COMPLETELY AND SIGN

The undersigned hereby and forever discharges the Circleville Downtown Business Association, City of Circleville, Pickaway County Chamber of Commerce, and Pickaway County Visitors Bureau of and from all matter of actions, suits, damages, claims and demands what so ever, arising from any loss or damage to the person or property of the undersigned while in the possession or under the supervision of the Circleville Downtown Business Association, City of Circleville, Pickaway County Chamber of Commerce, and Pickaway County Visitors Bureau.

Type of Product: \_\_\_\_\_

Do you have a specific location you'd like to request? \_\_\_\_\_

Name: \_\_\_\_\_ Phone #(s): \_\_\_\_\_

Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Number of Spaces Needed: \_\_\_\_\_ Amount Enclosed: \$ \_\_\_\_\_ (Please do not send cash)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_